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**Web Site: [www.scusuisse.ch](http://www.scusuisse.ch) Email: [scu@cbcl.ch](mailto:scu@cbcl.ch)**  
**Phone: (22) 548 08 60**

**APPLICATION FORM**

**SECTION I**      (Personal Data)

|                                 |  |
|---------------------------------|--|
| Name of the Degree              |  |
| Proposed area of Specialisation |  |

|   |  |             |  |
|---|--|-------------|--|
| Your full Name<br>(As you would like it to appear on the certificate) |  |             |  |
| Title/rank/salutation/other   |  | Gender      |  |
| Date of Birth   |  | Nationality |  |
| Profession  |  |             |  |

|                  |  |   |  |
|------------------|--|---|--|
| Physical Address |  | Postal – Mailing Address (if different) |  |
|                  |  |   |  |
| Telephone        |  | Telephone                               |  |
| Email            |  | Email                                   |  |
| Fax              |  | Fax                                     |  |
| Skype            |  | Skype                                   |  |

|                                       |                                       |
|---------------------------------------|---------------------------------------|
| 1 <sup>st</sup> Professional Referee* | 2 <sup>nd</sup> Professional Referee* |
|                                       |                                       |

\* Please provide full name and contact details including email address

|   |
|---|
| Please provide a detailed Statement of Motivation |
|   |

**SECTION II** (Particulars of Education)

| School, College or other Secondary Institutions Attended | Subjects Taken | Qualification/Certificate Obtained | Dates |    |
|--|----------------|------------------------------------|-------|----|
|  |                |                                    | From  | To |
|  |                |                                    |       |    |
|  |                |                                    |       |    |
|  |                |                                    |       |    |

| University, Polytechnic, College or other Higher Institutions Attended* | Subjects Taken | Degree, Diploma, Professional Qualification Obtained** | Date of Award |
|---|----------------|--|---------------|
|   |                |  |               |
|   |                |  |               |
|   |                |  |               |

\* Applicants must email [scanned] copies of their degree Transcripts or other qualifications

**SECTION III** (Employment History: Please list in **Reverse** chronological order)\*

| Current Occupation |                       |                 |                   |
|--------------------|-----------------------|-----------------|-------------------|
| Employer           | Position Held - Title | Duties in Brief | Period of Service |
|                    |                       |                 |                   |
|                    |                       |                 |                   |
|                    |                       |                 |                   |

\* Please provide separately (email) a copy of your current CV

**SECTION IV** (Continuing Professional Development (CPD) &/or In-Service & On-the-Job Training Courses: Please list in **Reverse** chronological order)

| Course Title | Course Provider | Subject Studied | Date Completed |
|--------------|-----------------|-----------------|----------------|
|              |                 |                 |                |
|              |                 |                 |                |
|              |                 |                 |                |

**DECLARATION** Please check [X] or uncheck appropriate boxes & email completed Application Form together with scanned Transcripts, CV, & any statements or supporting letters to: [scu@sbcl.ch](mailto:scu@sbcl.ch)

| I hereby apply to become a student of St. Clements Private Swiss University and undertake that if admitted, I shall comply with the regulations and also pay the required fees. |      |            |                                      | <b>X</b>    |
|---|------|------------|--------------------------------------|-------------|
| I hereby confirm that I have duly read and accept the Terms & Conditions outlined in the Student's Handbook.  |      |            |                                      | <b>X</b>    |
| Applicant's Signature<br>(Insert scanned signature or print full name)  | Date | Enclosures |                                      |             |
|   |      | CV         | Statement of Professional Experience | Transcripts |
|   |      | <b>X</b>   |                                      | <b>X</b>    |